

Georgia State University Department of Kinesiology and Health After-School All-Stars **Parental Permission Form** 

Welcome to After-School All-Stars, a comprehensive after school and summer program provided by the Atlanta Public Schools and Georgia State University. Our program will be in session immediately after school, 5 days a week for the school year. Bus transportation for after school is available for most programs. Homework assistance, tutoring, and special interest clubs are just part of the program.

Title: After-School All-Stars Program Effectiveness Principal Investigator: Dr. Walt Thompson

Your child is invited to be in a research study. The purpose is to study the value of the After-School All-Stars program. Your child is invited to be in the study because she or he has been enrolled in the program. About 100 children will be recruited for this study at your child's school which may or may not include all the children enrolled in the After-School All-Stars program. Being in this study will require no more of your child's time than what he/she would do normally in the program. The study will last the entire school year.

We would like permission to look at your child's data from school. This data will include school records, grades, and standardized test results. We will only receive the data from the schools and it will not have your child's name on it. Your child's teacher will complete an evaluation about your child to help us determine if the program is helping. Your child will also complete some questionnaires. The questionnaires ask questions such as, "How do you like doing math homework" or "do you think that computer based teaching has helped you learn science" or "what kind of food do you eat" or "what kind of exercise do you get". Each student will work only with the after-school instructors (certified teachers already employed by the Atlanta Public Schools) and not the researcher. Any data collection will be done on site. It is usually done at the beginning, middle, and end of the semester.

In this study, your child will not have any more risks than she or he would in a normal day of life. Participation in this study may personally benefit you and your child. The results of this study may enable you and your child to better understand how to use out of school time more successfully to improve grades and standardized test scores. Your child may also learn how to study better and to use out of school time to his or her advantage. Society may benefit because better ways may be developed to improve after school programs. Overall, we hope to gain information about how to better construct after school programs. Participation in research is voluntary. You and your child do not have to be in this study. If you decide to be in the study and change your mind, you have the right to drop out at any time. You may skip questions on questionnaires or stop participating at any time. Whatever you decide, you will not lose any benefits to which you are otherwise entitled. We will keep your child's records private to the extent allowed by law. Dr. Thompson will have access to the information you provide. We will use a number known only to the school rather than your name on study records. Test

results received from the school will have a number on them instead of your child's name. We will not be able to identify your child's individual records. The information you provide will be stored in password-and

# **APPROVED** Consent Form Approved by Georgia State University IRB July 23, 2012 - July 22, 2013

firewall-protected computers. Your child's name and other facts that might point to him or her will not appear when we present this study or publish its results. The findings will be summarized and reported in group form. Your child will not be identified personally. Information may also be shared with those who make sure the study is done correctly (GSU Institutional Review Board, the Office for Human Research Protection).

Please contact Dr. Walt Thompson at 404-413-8050 or wrthompson@gsu.edu if you have questions, concerns, or complaints about this study. You can also call if you think you or your child has been harmed by the study. Call Susan Vogtner in the Georgia State University Office of Research Integrity at 404-413-3513 or svogtner1@gsu.edu if you want to talk to someone who is not part of the study team. You can talk about questions, concerns, or suggestions about the study. You can also call Susan Vogtner if you have questions or concerns about your rights in this study.

We will give you a copy of this consent form to keep. If your child is willing to volunteer for this research, please sign below.

Child's Name	
Parent's Name and Relationship	Date
Parent's Signature	Date
Parent's Name and Relationship	Date
Parent's Signature	Date
Principal Investigator or Researcher Obtaining Consent	Date

**APPROVED** Consent Form Approved by Georgia State University IRB July 23, 2012 - July 22, 2013

#### AFTER-SCHOOL ALL-STARS ATLANTA-REGISTRATION CARD

SITE NAME: \_\_\_\_\_\_KING MIDDLE SCHOOL

REGISTRATION DATE: \_\_\_\_\_\_ STUDENT NAME: \_\_\_\_\_



With my signature, I give permission for above name student to participate in the Atlanta After-School All-Stars program (s). I hereby release, covenant not to sue, and hold the sponsors, promoters, and employees of After-School All-Stars, the Board of Regents of the University System of Georgia, Georgia State University, Atlanta After-School All-Stars and all other persons and entities associated with the Atlanta After-School All-Stars harmless from any and all claims, demands rights, and causes of action, damages, or other liability, including negligence, resulting from any loss or injury, physical or otherwise, suffered by the participant. I authorize the Atlanta After-School All-Stars to make and use, without any compensation to me or the participant, any photographs, videotape, recording or other recorded images of the participant desired in recording, reporting, and publicizing the events. I authorize the release of all academic, attendance, and truancy records to the Atlanta After-School All-Stars. I have read and fully understand this acknowledgment, release, and authorization and certify and represent that the information provided on the registration form is true.

	I have the a	uthority to sign a	as the par	ent or guard	dian of the g	participant.			
LAST NAME		-	FIRS	ST NAME				GRADE	
AGE	DATE OF BIRTH		GENDE	R M	F		IINCTY		OTHER
HOME ADDRESS				CITY	ZIP C	CODE	A H A HOME [	I_C_NA_ ]	OTHER
EMERGENCY CON	TACT INFORMATION 1	NAME:		PHONE [ ]			RELATIONSE	IIP TO STUD	ENT
EMERGENCY CONTACT INFORMATION NAME:				PHONE RELATIONSI			RELATIONSE	IIP TO STUD	ENT
OTHER PERSON A	UTHORIZED TO PICK U	P STUDENT		OTHER DISM	ISSAL ARRAN	GEMENTS	1		
IN THE EVENT NO	ONE CAN BE CONTACT	ED I GIVE PERMISSIO	ON FOR SON/	DAUGHTER TO	RECEIVE ME	DICAL TREAT	MENT YES		
SPECIAL NEEDS IN	NSTRUCTIONS								
SIBLINGS IN ASAS	PROGRAMS								
PARENT/GUARDIA	AN SIGNATURE				DAT	ГЕ:			
MOTHER'S NAME		ADDRESS		H OME [	]	BUSINESS	[ ]	CELL [	]
ELIGIBILE FOR R	REDUCED/FREE LUNCH	I: YES NO	T-SHIR	T SIZE	S	M			
FATHER'S NAME		ADDRESS		H OME [	]	BUSINESS	[ ]	CELL [	]
PARENT EMAIL AI	DDRESS:	'		·					
PARENT/GUARDIA	N SIGNATURE				D	ATE:			

**REGISTRATION FORM MUST BE COMPLETE** ASAS-APP REV. 04-15

#### Georgia Division of Family & Children Services Afterschool Care Program

## **Parental Permission for Photo Release**

Page 1 of 2

Page two of this document requests your permission for the Georgia Division of Family and Children Services (DFCS) to take and use photographs of your child and other Afterschool Care Program staff. When we tell others the story about the DFCS Afterschool Care Program, it would be helpful to share photographs of the statewide participants. Pictures can enhance people's understanding about who is involved in the program and what activities and services are being conducted. If you have more than one child, this form should be completed for each child participating in the DFCS funded afterschool program.

If you agree for us to take and use these photographs, our use of them will include, but will not necessarily be limited to the following: publications about the program; recruitment activities to reach additional youth who might participate in the future; and/or reports about the program to supporters and others who are interested in the program's outcomes.

If you have any questions regarding the Photo Release Form, please contact the DFCS Afterschool Care Program at 404-657-4651.

## Photo/Video

#### Page 2 of 2

Release Agreement

#### <u>Fulton</u> County, Georgia School/Organization Name: <u>After-School All-Stars</u>

- 1. I, the undersigned, consent and agree that still photographs, motion pictures, or television presentations in the form of either live or video tape may be made of myself, my child (ren) by the Georgia Division of Family and Children Services.
- 2. This release gives the Georgia Division of Family and Children Services the right to use the above-listed visual material in conjunction with the teaching, instruction, training, information and education of employees of the Department or the general public.
- 3. Further, I hereby release the Georgia Division of Family and Children Services and forever discharge any claim of any nature against them as long as the material is used in compliance with the above-stated paragraph 2.
- 4. I grant this consent as (parent-guardian) a voluntary contribution in the interest of the said reasons listed in paragraph 2.
- 5. I understand this Photo/Video Release Agreement does not apply to children in foster care. I further understand if my child is in the foster care system within Georgia, they are not allowed to be photographed or included in motion pictures or television.

Parent/Guardian Name \_\_\_\_\_\_\_
Parent/Guardian Address \_\_\_\_\_\_

Parent/Guardian Telephone

Photo Description: Participation in the DFCS funded afterschool/summer program activities.

Children Participating in Program:

Name	Age
Parent/Guardian Signature	Date
Photographer or producer or witness:	

## AFTERSCHOOL CARE PROGRAM

### **Participant Medical Information Form – Page 1**

(To be maintained on site for each participant)

		STU	DENT INFORMATIO	N		
Legal Name of Child (Last, First):		Date of Birth ( <i>MM/DD/YYYY</i> ):	Ag e:	Sex (check one):		
Street Address:			Home Phone No:			
P.O. Box/Apt #:	City:		State: Zip Code:		Code:	
		INSU	RANCE INFORMATI	ON		
Does the child have health coverage? Yes No	6					
		MEI	DICAL INFORMATIC	N		
Does the child have any a If yes, please list them:	llergies? 🗖 Y	Zes 🗆 No				
Does the child have any other medical conditions (disabilities, infections, viruses, diseases, etc)? Yes No If yes, please list them:						
Is the child currently takin If yes, please list them:	ng any medic	ations (prescribed an	d non-prescribed)? 🗖 Y	es 🗖	No	

IN CASE OF EMERGENCY						
Contact Name:	Relationship to youth:	Home Phone Number:	Work Phone Number:			
Alternate Contact Name:	Relationship to youth:	Home Phone Number:	Work Phone Number:			

### PLEASE SIGN PAGE 2 TO VERIFY THE INFORMATION PROVIDED

### **Participant Medical Information Form – Page 2**

By signing below, I certify the above information is true to the best of my knowledge. I authorize After-School All-Stars to contact me if my child is injured and/or harmed in any way. I also authorize After-School All-Stars seek medical attention for my child if he or she is injured and/or harmed and needs immediate medical assistance at a local hospital or emergency care center. I certify that I and/or our family's insurance provider will be responsible for any financial medical costs that may be associated with all medical attention and treatment given to my child. In consideration of their granting my child the opportunity to participate in the Afterschool Care Program, I hereby release, indemnify and hold harmless the Division of Family and Children Services and After-School All-Stars from any liability, claim or demand resulting from any legal medical attention and assistance that may be needed and provided as a result of an injury or harmful incident to my child.

Legal Name of Parent (print)

Parent Signature

Date



#### Georgia Division of Family and Children Services Afterschool Care Program Youth Participation Eligibility Form Page 1 of 3 - DFCS Afterschool Care Program Eligibility Form

(DFCS funded Agency Name), and the Georgia Division of Family and Children Services (DFCS) are partnering to provide valuable outof-school programs for youth in Georgia. The information provided on this form will help ensure that eligible youth are benefiting from the partnership. Please complete this form in its entirety and return it to the identified staff person at the program site. We thank you for your cooperation.

#### Form to be completed by Parent/Custodian/Caregiver

#### Youth Information – This section must be completed in its entirety.

Name of Youth Participant (Last)	(First)	(MI)
Social Security Number	Gender: Male	Female
Date of Birth (mm/dd/yy): / / /		
Is the youth named above in Foster Care within <i>Note: If the youth is in Foster Care but not in th</i>	e	
<ul><li>A. Is the youth applicant a U.S. citiz</li><li>B. Is the youth applicant a Georgia r</li></ul>	en or qualified alien? 🗌 Yes 📄 No resident? 🗌 Yes 📄 No	0
C. Does the youth applicant fall into below that apply to the youth)?: [		below (Answer YES or NO and check all categories

- Youth applicant is between the age of 5 and 17 years old; OR
- Youth applicant is 18 years old and currently enrolled in school (high school, GED program or equivalent, or post secondary institution) and will be enrolled in AND attend school during the upcoming academic year (Verification of school enrollment includes a letter from the school on official school letterhead): **OR**

\_\_\_\_Youth applicant is 18 - 19 years old and has a dependent child AND is the custodial parent

If one (1) or more answers to the questions in Section 1 is NO, the youth IS NOT eligible to participate in the DFCS funded services. If the answer to ALL of the questions in Section 1 is YES, please complete the remainder of the form.

#### Section 2

Does the youth currently receive benefits or services under any of the programs listed below (Please Note: you will have to provide official verification to the afterschool/summer program. See Appendix C for acceptable forms of verification):

		Yes	No
A.	Temporary Assistance for Needy Families (TANF)		
В.	Supplemental Nutrition Assistance Program (SNAP) (also known as Food Stamps)		
С.	Medicaid or Social Security Income (SSI)		
D.	Reduced or free lunch program at school – Note: This eligibility is only for single youth eligibility.		
	This is not applicable if the entire school population is awarded free lunch in universal eligibility.		
E.	Peachcare for Kids		

If the answer to at least one question in section 2 is YES, the youth is eligible to participate in the program and the parent/custodian/guardian may complete Section 5. Verification for receipt of services checked in Section 2 must be provided and a copy of the verification must be attached to this eligibility form. If the program does not receive verification of items checked in Section 2, the youth will not be able to participate in the program.

If the answer to ALL of the questions in Section 2 is NO, the parent/custodian/guardian MUST complete Section 3, Section 4 and Section 5 for eligibility determination. Verification for items listed in Section 3 and Section 4 must be provided and a copy of the verification must be attached to this eligibility form.

#### Page 2 of 3 – DFCS Afterschool Care Program Eligibility Form

#### Section 3

If you answered NO to ALL of the questions in Section 2, please review the chart below and enter your family unit size, gross household yearly income and gross household monthly income to determine eligibility.

Number of Persons in Family Unit	Federal Poverty Level *	DFCS Afterschool Care Program Annual Household Income Guidelines **	DFCS Afterschool Care Program Monthly Household Income Guidelines
1	\$12,760.00	\$38,280.00	\$3,190
2	\$17,240.00	\$51,720.00	\$4,310
3	\$21,720.00	\$65,160.00	\$5,430
4	\$26,200.00	\$78,600.00	\$6,550
5	\$30,680.00	\$92,040.00	\$7,670
6	\$35,160.00	\$105,480.00	\$8,790
7	\$39,640.00	\$118,920.00	\$9,910
8	\$44,120.00	\$132,360.00	\$11,030
Each additional person, add	\$4,480	Multiply total Federal Poverty Level by 300%	Divide DFCS Afterschool Care Annual Household Income by 12.

Family Income Eligibility for the DFCS Afterschool Care Program Income Eligibility Guide

\* Income based on the Office of the Secretary, U.S. Department of Health and Human Services (HHS) 2020 Poverty Guidelines for the 48 Contiguous States and the District of Columbia. (Source: 85 FR 360, Page 3060-3061, Document Number: 2020-00858) \*\* 300 % of the federal poverty level in effect January 15, 2020.

## Family Unit Size\* \_\_\_\_\_ Gross Household Yearly Income \$\_\_\_\_\_ Gross Household Monthly Income \$\_\_\_\_\_

\* See Appendix A for definition of family unit.

#### Section 4

Please complete Section 4 by listing your name, the name of the child (ren) who live with you, and the other parent of the child (ren) if s/he lives with you. List any gross monthly income for each.

Household Composition and Income							
Gross Monthly Income is income	Gross Monthly Income is income before taxes and deductions.						
Name (First, Middle, and Last)	Relationship	Date of Birth (MM/DD/YY)	Income Source	Amount (Gross Monthly Income)	How often received?		
	SELF						

#### Section 5

Please review and sign Section 5 as notification and signature of verification.

#### **Applicant Notification and Signature**

We are asking for your youth's Social Security number because any person applying for or receiving federal benefits must give us his or her Social Security number. Federal law 409(a) (4) of the Social Security Act and federal regulations (45 CFR 264.10) allow us to collect this information.

By signing this application,

- I swear, under penalty of perjury, that to the best of my knowledge, all the information and statements I've provided in this application are true, and
- I promise to cooperate with any effort to verify the information provided.
- If selected to participate in the program, I promise to abide by all rules and guidelines.

#### Parent/Guardian/Caregiver Information - This section must be completed in its entirety.

Name of Parent/Guardian/Caregiver (Las	t, First, MI)			
Street Address	City	State	Zip Code	
Home Phone #	Work #	Cell#		
Parent/Caregiver/Guardian Printed Name		Date		
Parent/Caregiver/Guardian Signature		Date		
DI	FCS Afterschool Care Pi	ogram Eligibility Form		
Official Use Only	v Section for DFCS Fund	led Afterschool/Summer	· Service Provider:	
Fotal Income: \$ Per: Week         Annual Income Conversion: Weekly x 4.3333         Total Converted Annual Income: \$	, Every 2 Weeks x 2.1666, '	Twice Monthly x 2, Month	Household Size: . ly x 1	
By signing below, I certify the information pro Program Eligibility rules and guidelines indicat secured location.				
Authorized Program Staff Signature	Tit	le	Date	
** Caa Annandin D fan inaama narifiaatia				

\*\* See Appendix B for income verification proof sources



## Bright from the Start: Georgia Department of Early Care and Learning Exemption from Licensing

Dear Parent/Legal Guardian:

Under the rules of the Georgia Department of Early Care and Learning Bright from the Start program, After-School All-Stars operates as an Exempt Program. As an Exempt Program, we maintain attendance records for children. When a parent or guardian initially registers a child with an exempt program, the parent or guardian shall sign a form indicating the parent or guardian has been advised and understands that the program is not licensed, <u>and is not required to be licensed</u>, by the state. The program must maintain the attendance records and parental notification forms during the time the child is enrolled in the program and for one year after the child no longer attends the program. All records shall be made available to any authorized representative of the department upon request. Parents or guardians have been informed that this exempt program is free of any charges. This includes in-kind donations and monetary donations.

The specific rule is 591-1-1-46, (1)(b)(10): Programs operated after the customary school day, as defined in Georgia law, for children five (5) years and older that are strictly instructional and skill-based in a single talent, ability, expertise, proficiency or subject or in closely related skills, proficiencies or subjects, including but not limited to classes such as art, cheerleading, dance, drama, gymnastics, martial arts and music, etc. and (13) Any program providing group care for children for no pay.

Please accept this as a Notice of Exemption (indicating our program is exempt from licensing; your signature and date on this page indicate that you acknowledge and understand the notice).

Printed Name

Date

Parent/Legal Guardian Signature



Dear Parents/ Guardians

Thank you for your interest in the After - School All- Stars. The After -School All-Stars program is a grant funded program. Funding pays for daily transportation, snacks, dinner, supplies, Special events and field trips and staffing. Funding for the program is determined by student participation and completed applications. Your child will not be denied based on income but documentation is required from all students who wish to enroll in the program. The After School program meets daily from 4:15 p.m. - 6:15 p.m. It does not meet on Tuesdays.

If you answer YES to being a recipient of one of the programs below please verify your enrollment in the program by submitting documentation from the organization. Verification must include an active date. Copies of Snap Cards or Peachcare cards are not acceptable because they do not prove current enrollment.

- ✤ TANF \_\_\_\_\_
- Snap \_\_\_\_\_
- Medicaid \_\_\_\_\_\_
- ♦ SSI \_\_\_\_\_
- Peach Care \_\_\_\_\_\_

If you answer NO to being a recipient of TANF, SNAP, Medicaid, SSI AND Peach Care. Please submit one of the documents below.

- Pay Stubs or receipts for the most recent four week of earnings \_\_\_\_\_\_
- A letter from employer \_\_\_\_\_
- W-2 Forms \_\_\_\_\_\_
- Documentation from DFCS staff such as the eligibility CM \_\_\_\_\_
- An 809 form or itemized statement completed by your employer \_\_\_\_\_\_

Your child will not be able to participate in activities without proof of receiving services or proof of income.

Please call (404) 802-5423 or email kgeorge@atlanta.k12.ga.us if you have any questions.

Respectfully,

Ms. Kalisha George

After-School All-Stars Site Coordinator

## Martin Luther King Jr. Middle School Cycling Club

I voluntarily acknowledge the risks associated with participating in the Rolling Jaguar Club, including bicycling and assume full responsibility for any potential losses or injuries that may occur. In exchange for the opportunity to participate, I release the Dream Team, Relay Bike Share, Urban Creek Conservation and Recreation Corps, M.L. King Middle School, Atlanta Bicycling Coalition, the Board of Regents of the University System of Georgia, Georgia State University, Atlanta Public Schools, After School All Stars, and all other related entities and their respective directors, officers, staff, and volunteers from any claims, liabilities, demands, actions, and causes of action that may arise from any losses or damages that I may incur as a result of my involvement in the club.

## Students will wear helmets at all times. Students will obey traffic laws and practice safety in bicycling.

Are there any conditions that might limit your child's participation in this program?

Parent's Name		Parent Signature		
Student's Name		Student's Signature		
Street Address				
City	State	Zip Code		

#### APPENDICES

#### \*Appendix A: Family Unit

The Department of Human Services Temporary Assistance for Needy Families (TANF) definition of family includes the dependent child for whom assistance is requested and certain other individuals living in the home with the child who are required to be included in the family.

The following individuals are considered members of the Family Unit:

- A biological or adoptive parent of the dependent child for whom assistance is requested;
- An eligible minor sibling, (whole, half or adoptive) of the dependent child for whom assistance is requested;
- Other children living in the home who are within the specified degree of relationship to the grantee relative but who are not members of the Family Unit; and
- A non-parent relative who is the caretaker if there is no parent in the home or if the only parent in the home receives SSI.

#### **\*\***Appendix B: Income Proof Sources and Applicable Income Sources

Income verification must be obtained and a copy must be attached to the youth's income eligibility form.

#### **Examples of earned income verification are:**

- Pay stubs or receipts for the most recent four weeks of earnings;
- W-2 Forms;
- Employer's issued, signed and dated documentation;
- Personal income ledger or tablet (e.g. self-employed)
- Quarterly income tax returns;
- Annual income tax returns when presented in January March quarter;
- Letter/statement from employer;
- Documentation from other DFCS staff such as the eligibility CM; and/or
- Form 809 or itemized statement completed by the employer.

#### **Examples of unearned income verification are:**

- Copy of current check with check stubs (within last 4 weeks);
- Award letters or written, signed and dated statement of payer;
- Social Security Records;
- Worker's compensation records;
- Form 139 Contribution statement;
- Unemployment insurance claim records;
- Georgia Gateway screen information; and/or
- STARS.

See page 2 of Appendix B for applicable income sources.

#### Page 2 of 2 - DFCS Afterschool Care Program Eligibility Form Appendix

#### Applicable Income

Each of the following sources of income is budgeted in determining eligibility:

#### Earned

- Wages or salary Gross income of the applicant is used to determine eligibility
- Net Income from Self-Employment
- Employee commission
- Jury Duty
- Rental Income (regular and ongoing payments if engaged in management of property for an average of 20 hours or more per week)
- Roomer Income (regular and ongoing payments)

#### Unearned

- Military Allotments
- Cash gifts Charitable gift exceeding \$300 received from and organization receiving state or federal funds
- Inheritances
- Insurance Benefits due to Loss of Income benefits paid from an insurance policy due to loss of income
- Social Security Benefits
- Unemployment Compensation
- Worker's Compensation
- Alimony (regular and ongoing payments)
- Child Support (regular and ongoing payments)
- Farm Allotment payments received from government-sponsored programs, such as Agricultural Stabilization and Conservation Services
- Veteran's Benefits
- Capital Gains
- Interest/Annuity
- Capital Gains/Dividends
- Pension
- Trust Fund
- Disability Payment
- Boarder Income (regular and ongoing payments)
- Rental Income (regular and ongoing payments if engaged in management of property for an average of 20 hours or less per week)
- Deferred compensation through retirement plan

#### \*\*Appendix C: Acceptable Verification of Benefits or Services

- Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), Medicaid, and <u>PeachCare</u>: Official documentation showing the family/youth is currently receiving benefits at the time of application/enrollment into the afterschool care program (Integrated Eligibility System (IES) documentation, Official Letter from the Georgia Division of Family and Children Services outlining the receipt of benefits).
- <u>Supplemental Security Income (SSI)</u>: Award letter from the Social Security Administration
- <u>Free or Reduced Lunch</u>: Award letter identifying free or reduced lunch as established by individual family eligibility. Note: Programs may receive a listing of students receiving free or reduced lunch granted the listing is on official school letterhead with the disclaimer that all free or reduced lunch eligibility is determined by individual family application. Universal, schoolwide, city-wide or district-wide free lunch does not qualify as an acceptable point of eligibility for the DFCS Afterschool Care Program.